

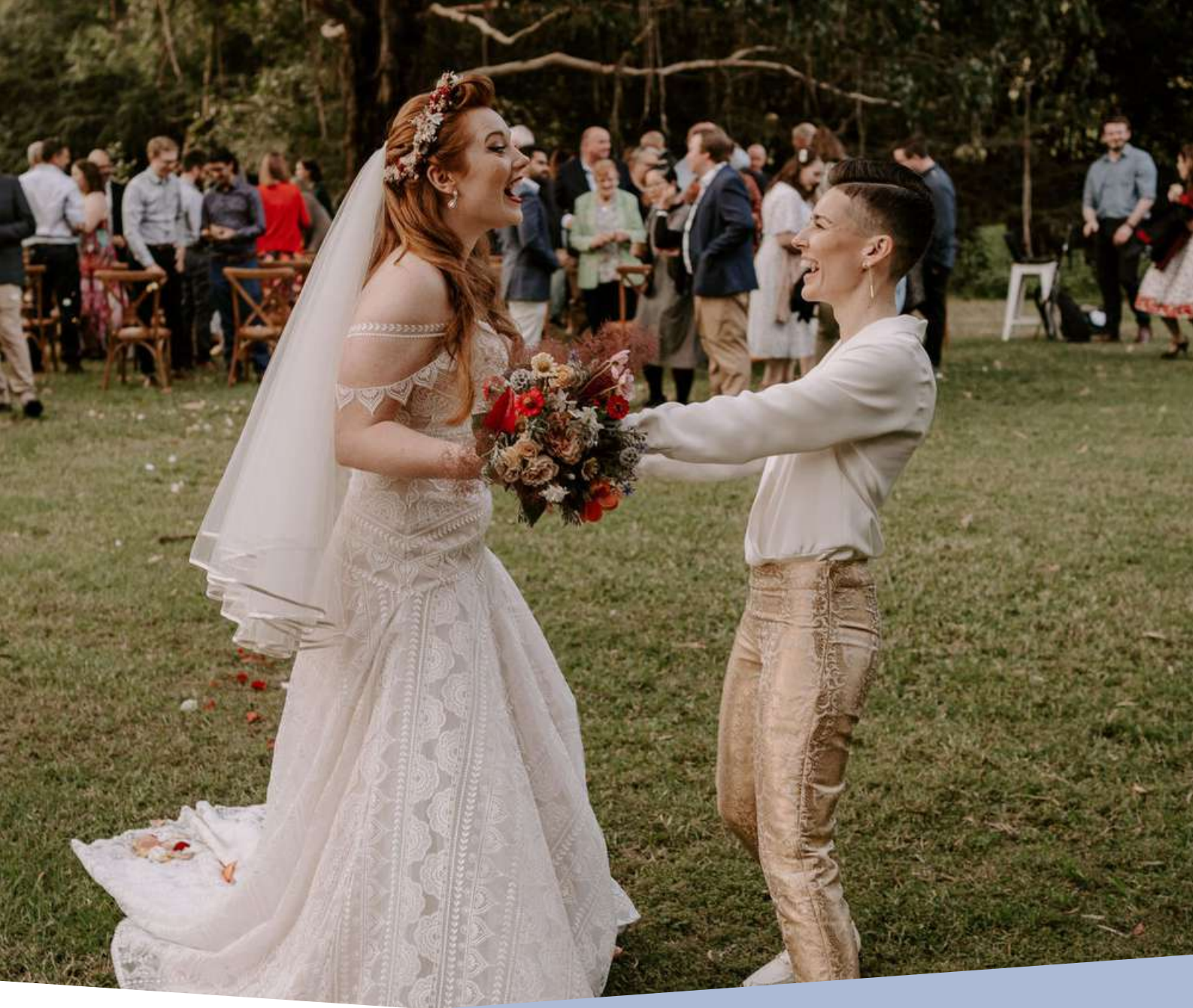


Stephanie Foster

CIVIL MARRIAGE CELEBRANT

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Planning your ceremony

Your ceremony is an important part of your wedding day. It's an opportunity to formally take time to acknowledge your relationship and your commitment to one another.

I recommend investing in a ceremony that represents you and your relationship and sets the tone for your celebrations.

I support marriage equality and welcome LGBTIQA+ clients.

Option one

Bespoke ceremony

\$1000



This option is my comprehensive, tailored package.

I'll work with you to create a personalised ceremony that encapsulates the best of your relationship and reflects what marriage means to you.

We'll discuss what you're wanting to include and to avoid, and I'll write a unique ceremony that is bespoke for you.

- Initial meeting (obligation free)
- Couples' questionnaire to help me write a ceremony that reflects your unique relationship and story
- In-depth planning to customise your ceremony, including symbolic or cultural elements
- Handbook with samples and suggestions for your ceremony, readings, symbols and rituals to consider, examples of vows, tips for writing your own vows, creative ways to include people in your ceremony etc.
- Unlimited phone and email contact
- Music playlist to help with ceremony song choices
- One-hour ceremony rehearsal (optional but recommended)
- Use of my portable, battery-operated PA System and wireless microphone for the ceremony
- Supply, completion, and lodgement of all legally required paperwork
- Travel within 50km roundtrip from celebrant's residence in Murrumbidgee

Option two

***Legals
only***

\$450



This package is the simplest option, meeting the minimum legal requirements.

It is perfect for those wanting a non-fuss option or planning another ceremony overseas.

I provide this service cheaper than the Victorian Marriage Registry office and you can choose the location.



INCLUSIONS

- One pre-wedding meeting to complete the legally required paperwork
- Keep it simple: you, me, two witnesses, 124 legally-required words and some paperwork
- Supply, completion and lodgement of all legally required paperwork
- Travel within 20km roundtrip from celebrant's residence in Murrumbena





The process

1. Informal catch up (optional)



After confirming that your wedding date is available, we can meet in person or via zoom to get to know each other. You can tell me about your relationship and what kind of ceremony you envision. I'll also provide a brief rundown of my services and what is legally required. This meeting is your chance to meet me and decide if I'm the right fit for your wedding.

2. Let's lock it in



If you decide you want to proceed, we then arrange a more in-depth meeting. We can meet in person or virtually.

This must take place at least one month prior to the big day, so that we can fill in some important legal paperwork. You'll need to show some personal documents such as passports/divorce certificates etc. to fill out your NOIM (Notice of Intent to Marry). The NOIM lasts for up to 18 months prior to your ceremony.

A \$250 non-refundable booking fee is due at this time to lock in the date.

3. Writing the ceremony



For the Bespoke package, I'll send you both a questionnaire. This provides an opportunity to be as open and honest as you wish, and will act as a guide to personalise your ceremony. I'll also give you a handbook with ideas to let me know any specific elements you'd like included.

I'll send the draft ceremony and we can communicate via phone and email for your feedback and questions. I'll edit the ceremony until you're happy that it reflects you. This process is streamlined for the Legals Only package.

4. The rehearsal



This step is included in the Bespoke package but not necessary for the Legals Only. A few weeks or days prior to the wedding, we'll meet up with your bridal party to run through the plan and ensure everyone feels comfortable for the upcoming day. We'll fill out one more legal document (No Legal Impediment to Marry) that states you are both still willing to enter into the marriage. We can sign this document on the day of the wedding for the Legals Only package.

5. The wedding



On the special day I will arrive 30 minutes prior to your ceremony to set up. I'll conduct the ceremony, including all final paperwork. Within 14 days, I'll submit documents with Births, Deaths and Marriages to register your marriage.

If you wish, I can also order and pay for you to receive a marriage certificate when I lodge the paperwork. This is an additional cost of \$62.30. This price is set by Births Deaths and Marriages and I do not charge any fee for my part in ordering the certificate.



Terms of service

I will keep the agreed date and time of your ceremony available in accordance with the following:

- A booking fee of \$250 is payable to secure your date and time with me. This fee is non-refundable and can be paid as cash or bank transfer.
- The balance of your account is due and payable one month prior to your wedding date. Instalments are welcome, but need to be agreed upon.
- In the event of cancellation of your ceremony, the refund or part of the balance fee will be considered at the celebrant's discretion.
- In the event that your ceremony is delayed more than one hour beyond the agreed starting time, I reserve the right to proceed to my next commitment. There will also be a fee of \$75 per hour, charged in 15 minute blocks.
- Additional travel will be charged according to the recommended ATO rate (currently \$0.85 per kilometre)
- Interstate or overseas travel prices are available on application
- Public holiday surcharge is \$300
- I can provide one or two witnesses if required for a fee

Note: GST does not apply due to the size of my business.

By paying the booking fee (deposit) you agree to these terms of service.